

**BROOK PARK MANOR CIVIC ASSOCIATION**  
**BYLAWS**

**Article I. Election of Officers and Governors**

Section 1.            *When Elected.* The governors of the Association shall be elected at the Annual Meeting. A plurality of the votes cast shall determine the election.

Section 1A.<sup>1</sup>        *Who May Be Elected.* A homeowner and/or spouse of a homeowner as a resident of Brook Park Manor and is a member in good standing of the Brook Park Manor Civic Association.

Section 2.            Following election of the Governors by the membership, they shall meet promptly and within 14 days to determine officers.

Section 3.<sup>2 3</sup>        *Nominating Committee.* On or before the first day of February of each year, the President shall appoint a nominating committee consisting of three (3) members, one of which shall, on or before the first day of March, report a proposed slate of governors, which slate shall be transmitted to the membership by mail, at least 10 days prior to the call for the Annual Meeting.

Section 4.            *Other Nominations.* Any member may propose additional nominations, in writing in advance of the meeting.

**Article II. Term Of Office**

Section 1.<sup>3</sup>        *Officers and Governors.* The eleven Governors of the Association shall take office March 1, and serve for a period of two (2) years, or until their successors have been duly elected. An officer's term shall be one (1) year and may be reappointed by the Governors. Officer's terms shall have no bearing on Governor's terms.

Section 2.            *Vacancies.* All vacancies occurring among the officers or members of the Board of Governors of the Association with the exception of the President, shall be filled by interim appointment of the Board of Governors and any officer or member of the Board of Governors of the Association so appointed shall serve

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**Article II. Section 2. Vacancies (continued):**

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<sup>1</sup> Amended January 20, 1990.

<sup>2</sup> Amended January 8, 1994, by majority vote of members at 1994 Annual Meeting.

<sup>3</sup> Amended March 20, 1999, by majority vote of members at Social Meeting.

the unexpired term of the vacancy so replaced, or until their successors have been duly elected. The President shall be succeeded by the Vice President.

Article III.     **Fiscal Year**

Section 1.<sup>4</sup>           The fiscal year of the Association shall commence on March 1 and end on February 28.

Article IV.     **Committees**

Section 1.           The President shall have the power to appoint or dissolve committees as the need or situation warrants.

Article V.     **Individual Participation**

Section 1.           Any member shall have the right to bring before the Board of Governors or any appropriate committee, or any general meeting of the membership, any matter which in his opinion affects or may affect the interest of residents of the area.

Article VI.     **Procedures**

Section 1.           Except as otherwise provided in the Constitution Bylaws, Robert's Rules of Order shall govern as to parliamentary procedure, quorum and other similar business of the Association.

Article VII.    **Amendments**

Section 1.           These Bylaws may be amended by majority vote of the members present at any Annual Meeting of the Association, without advance notice. Or, at any special meeting of the Association provided at least ten days advance notice is given, such notice to include the text of the proposed amendment or amendments.

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<sup>4</sup> Amended March 20, 1999, by majority vote of members at Social Meeting.